

JPs FNQ GROUP

OVERVIEW

The **JPs FNQ GROUP** (*Group*) is a legally registered, autonomous and, **not-for-profit** ([NFP Community Service Organisation](#)) entity that was formed with the full co-operation and support of identified FNQ Shopping Centre Managements.

The *Group* takes all of its legislative responsibilities extremely seriously and, to this end, has included within its Constitution 'Australian Privacy Principles' (APPs) specifically to protect clients & individual JPs' personal information, and, strictly abide by adopted 'Collection and Disclosure' provisions of the Privacy Act 1988.

The *Group* currently provides community access to the free services of voluntary Justices of the Peace at five (5) JP Service Centres in FNQ (*Shopping Centres: Cairns Central, Mareeba, Manunda Raintrees, Redlynch Central & Sentinel DFO Cairns*)

Group members are highly trained and qualified to witness and certify an extensive array of legal documents and other services that include, but not limited to:

Certifying:

True copies of original documents, inclusive of:

- ✓ Identity documents
- ✓ Legal & Court related
- ✓ Border Protection & Immigration Forms

Witnessing

- ✓ Advance Health Directives
- ✓ Powers of Attorney (Enduring & General)
- ✓ Last Wills & Testament
- ✓ Administering oaths and affirmations
- ✓ Affidavits – Federal & State Courts
- ✓ Statutory declarations (State & National)
- ✓ Witnessing Land Registry documents (State & National)
- ✓ Witnessing Legal documents (State; National & International)

In addition, the **JPs FNQ GROUP**:

- Is a legally registered **Not-For-Profit** entity ([Community Service Organisation](#)) with the Australian Business Register (ABR) and holds a current Australian Business Number (ABN 48 875 337 460)
- Has a current QBE Public Liability Insurance Policy to the value of twenty million dollars (\$20,000,000) with a copy of the Certificate of Currency held by each JP Service Centre location
- *Group* volunteer Justices of the Peace will at all time abide by their Sworn 'Oath of Office' and, strictly adhere to the Justices of the Peace and Commissioners for Declarations Code of Conduct (*Justices of the Peace and Commissioners for Declarations Act 1991*)

- The *Group* has mandatory obligations under the *Privacy Act 1988*.
- Provides professional JP services by fully trained and duly registered JPs direct to FNQ Centre Managements as an integral part of each Centre's Community Support Initiative
- JP Service Centres maintain site coordination by the Team Leader and Deputy Team Leader, both of who preserve mutual respect and cooperation with Centre Managements via regular liaison.
- Prepares and distributes JP Service Centre monthly rosters utilising the professional services of local resident JPs
- Provide JP resources, including but not limited to JP Manuals and other relevant items of material, bi-annual local 'Professional Development Workshops', advertising initiatives including Local & National website presences, all of which are without unnecessary bureaucratic intervention or financial burden on the Queensland taxpayers.
- Actively encourages *Group* members to hone their JP skills by volunteering at opportune *Group* participation locations for additional professional training with 'live' legal and non-legal documents
- Has the full confidence and support of aligned FNQ Centre Managements which has been as a direct result of personal interactions with local JPs over many years and, these valuable relationships are vigorously maintained
- The JP's FNQ GROUP is continuously building on our working relationships with aligned FNQ Centre Managements through mutual respect and cooperation

In conclusion, the JP's FNQ GROUP is comprised of dedicated Queensland JP Volunteers who take their Justice of the Peace role as a serious commitment by providing their acquired JP skills for the benefit and service to their local community.

Further information can be obtained via contact with the following representative...

Selwyn Johnston

Justice of the Peace (Qualified)
State of Queensland

JP's FNQ GROUP
(*Team Leader & Site Coordinator*)

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